

Workshop Invitation

Sage “Hints and Tips”



Tamar Science Park, Derriford
Plymouth, PL6 8BX
Thursday March 23rd 2010

Coast Business Solutions are Sage Partners and Chartered Management Accountants based at the Tamar Science Park. We are a modern practice that efficiently mixes the latest technology and processes with high levels of personal service. We have helped many businesses to use technology to improve their business efficiency, specialising in accounting and contact relationship management software.

About the speakers:



June Horne has been with Sage for over 9 years, working in both technical support and marketing, before joining the Sage field support team in 2003. Prior to this June ran her own Book-keeping and Computer Services business, so she knows the technicalities of accounting and the pressures of running a business.



Matthew Wood is a Director of Coast Business Solutions. A Chartered Management Accountant with 20 years experience of managing finance and IT projects and helping business efficiently implement business applications

Topics covered:

The seminar will include practical advice on:

File and Data Maintenance

- CHECK DATA
- ERRORS
- COMMENTS
- VERIFY
- EVENT LOGGING
- BATCH CHANGE
- ARCHIVING DATA
- DOCUMENT MANAGER

Customising the look of the program

- CONFIGURABLE COLUMNS
- SMART COLUMNS
- SMART LINKS
- SETTING CUSTOMISABLE ANALYSIS TABS
- NOMINAL LEDGER VIEWS
- DASHBOARDS
- PROCESS MAPS

Schedule:

09:00 – 09:15	Registration
09:15 – 09:20	Introduction and welcome
09:20 – 10:50	Presentation
10:50 – 11.00	Q&A session & Close

Refreshments will be served on arrival

To reserve your place on this free workshop contact us on

info@coastsolutions.co.uk

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If you can't make this event but may be interested in our future sage user seminars we would be happy to add you to our invitation list